

REQUEST TO OVERLOAD SEMESTER ENROLMENT

(ATTACH TO ENROLMENT AMENDMENT FORM)

Accelerated progression (overloading) will be approved in accordance with the following conditions:

- Students may enrol in units with a total of up to 30 points per semester provided that the total for semesters 1 and 2 does not exceed 56 points, and normally provided that a credit average (60%) is achieved by the student in both the most recent 24 points of study and in the previous semester of study.
- Overload request is assessed pending discussion with your course coordinator.

To: **Administration Officer – Admissions and Enrolments**
Faculty of Art and Design

ID:		Family name:	
Phone No:		Given names:	
E-Mail:	@student.monash.edu.au	Course Name:	
Course Code:		Specialisation:	
Fee Category	CSP/HECS <input type="checkbox"/>	LOCAL FULL FEE <input type="checkbox"/>	INTERNATIONAL FULL FEE <input type="checkbox"/>
CURRENT ENROLMENT FOR UPCOMING SEMESTER (Please enrol in your full load before handing in this form)			
Overload Unit Details (unit you are requesting to overload with):	Unit Code: _____	Unit Title: _____	
Reason for Overload:			

SIGNATURE:			Date: ____ / ____ / ____

OFFICE USE ONLY	<input type="checkbox"/> GRANTED	<input type="checkbox"/> NOT GRANTED
Reason:		
ESOS Notes Updated <input type="checkbox"/>		
Authorising Signature:	DATE: ____ / ____ / ____	

Callista Updated By: _____

Date: ____ / ____ / ____

Student advised via e-mail